



11 – 13 Castle Street, Bridgwater, Somerset. TA6 6UU Tel 0128 422700/01

Submission form for artists wishing to exhibit work in the Gallery

Bridgwater Arts Centre welcomes submissions from artists for possible display in the gallery. We aim to display a range of work using a variety of media and displaying a range of cultural, historical and personal influences. The information you supply will assist the visual Arts Committee in mounting exhibitions that fully exploit the potential of gallery space and artwork for the widest possible audience.

We have a policy of supporting people who have not exhibited previously and who are starting out as professional artists. We hope to promote individual artists and art forms more widely by arranging residencies, workshops and lectures for local schools, colleges and groups

We are also keen to explore the possibilities of other art forms such as, drama, dance, music and literature and language development in response to the fine and applied artwork displayed in the gallery.

Please note: Bridgwater Arts Centre accepts only submissions of artists' original work. Direct copies of work by other artists will not be displayed.

Name _____

Address _____

Telephone _____ **Mobile** _____

Fax _____ **Email** _____

Description of work.

Relevant qualifications/previous exhibitions

Please give some information about the thinking behind your work and methods of working.

Do you have experience in providing workshops, talks, presentations, demonstrations or lectures?

Yes No

If yes, please give details of previous experience, the art forms, the age and ability range.

Please give the names and addresses of people to whom we could refer in relation to the above

If No, would you be interested in advice or training in working with groups?

Yes No

When working with young people and vulnerable members of the public you will need to be checked by the Criminal Records Bureau. Please tick the box if you have already undergone this process.

Should your submission be successful, you may expect the following: -

- The Arts Centre will insure the exhibition.
- The Centre undertakes to provide a photocopied catalogue.
- The Visual Arts committee will provide at least one helper to hang the exhibition.
- The exhibition will be stewarded from 10.30 am – 5.00 pm Tuesday to Friday and 10.00 to 1.00 pm Saturday. The gallery is adjacent to the Arts Centre Bar, open from 7.00 to 11.00 Tuesday to Saturday evenings.
- BAC will provide assistance in arranging a Private View, should you require one. The Arts Centre will mail a maximum of 50 invitations on behalf of the artist, circulate people on the Visual Arts mailing list and provide 100 invitations for distribution by the artist.
- Promotion and publicity through the seasonal brochure and News Release.
- The Arts Centre will take a commission of 40% of the total price of work sold.
- The Arts Centre will pay VAT on the full price of sold work.

The participating artist should: -

- Provide the marketing officer with images and copy for inclusion in the seasonal brochure.
- Provide information about their work, in plain English, to assist the voluntary gallery stewards in dealing with queries from the general public.
- Discuss with the committee the most suitable method of hanging the work.
- Ensure that the gallery walls are left in a good condition.
- Provide a list of pictures with prices and titles. (The artist and a representative of the Arts Centre will sign this record of the work exhibited into and out of the building.)
- Provide refreshments for the Private View